



# Village of Westchester

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Board of  
Fire and Police  
Commissioners

Commission Chair  
Ruth Gudino-Negrete

Commissioner  
Brian Kuratko

Commissioner  
Thomas B. McCarthy III

## MEETING MINUTES FIRE AND POLICE COMMISSION MEETING March 3, 2014

### CALL TO ORDER:

The meeting was called to order at 6:36pm and followed by the Pledge of Allegiance. Responding present to roll call were Commission Chairperson Ruth I. Gudino-Negrete, Commissioner Brian Kuratko and Commissioner Thomas McCarthy III. Also present were Fire Chief Jim Adams, Village Manager Janet Matthys, Legal Counsel Mike Jurusik, Lieutenant of Police Mike O'Hagan, Finance Director Maureen Potempa and Management Assistant Molly Keane.

### APPROVAL OF MINUTES:

Commissioner Gudino-Negrete entertained a motion to approve meeting minutes for the January and February minutes of 2014. A motion was made by Commissioner McCarthy and seconded by Commissioner Kuratko to approve all meeting minutes for those mentioned months. The motion passed unanimously.

### NEW BUSINESS:

Commission Chair Gudino-Negrete informed that she would be presenting the 2013 Annual Report for the Village Board. This annual report is required by state statute. There will be a special budget meeting for the Village of April 1, 2014. Commissioner Kuratko will work with Finance Director Potempa in preparing the BFPC budget for 2014-2015. The budget request should be submitted to Maureen before March 21, 2014.

### OLD BUSINESS:

Commissioner McCarthy related that the letters were distributed on February 21, 2014 to all the eligible candidates for the fire department Captain Examination by certified mail and delivered to their department mail boxes. The reading material list has been posted and is available. The assessment center for the Captain exam has been scheduled for April 3, 2014 and will be conducted by the Illinois Fire Chiefs Association. The written exam is scheduled for April 10, 2014 and will be conducted by I/O Solutions. Commissioner Gudino-Negrete thanked Commissioner McCarthy for all his hard work during this process.

The background checks on the top three entry level firefighters have been completed. The first two candidates, Nicholas Lezza and Matthew Heiderman, have been scheduled for polygraph and psychological examinations and the third candidate, Eric Jordan, has requested to be deferred at this time as he has taken employment elsewhere.

Written conditional offers of employment to candidates Lezza and Heiderman will be completed in the very near future.

The fire department Lieutenant's examination, both the assessment and written portions, will be scheduled and announced. It appears there are twelve eligible candidates to participate in the testing process.

Seven (7) officers took part in the written portion of the police department Sergeant's examination. The assessment center was held on February 17 and February 18, 2014 at the Westchester Village Hall. Officers Ronald Miklas, Eric LoCoco, Shaun Lynam and Brian Lamphere participated in the assessment. Officers Keith Rollins, Jason Krejci and Jerrold Dildine did not participate in the assessment.



There will be a special meeting on April 17, 2014 at 6pm to review and update the Westchester Fire and Police Commission Rules and Regulations.

**INFORMATION ONLY:**

Next Meeting will be held on April 7, 2014 at 6:30pm.

**PUBLIC PARTICIPATION:**

There was no public participation or comments.

**EXECUTIVE SESSION:**

Executive session was held.

**ADJOURNMENT:**

With no further business to discuss, Commissioner Kuratko made a motion, seconded by Commissioner McCarthy to adjourn the meeting. Meeting adjourned at 7:25pm.