

**Economic Development Meeting Minutes
Monday February 23, 2015**

1. Meeting called to order at 7:34 a.m. by Chairperson Pastor Joe Mills.

2. **Pledge of Allegiance**

3. **Roll Call** - Darlene Barber, Lori-Jo Fergle, **Village Chamber of Commerce Liaison** Bruce Horek, Kandice Jacobs, Pastor Joe Mills, Allison Muzal, **Village Representatives Trustee** Frank Perry (not present), **Director Community Development** Melissa Headley

4. **Opening Public Participation and Comments-** none.

5. **Active Agenda**

A. **Approval of the following minutes-**

Minutes of February 9, 2015 EDC Meeting- A motion was made by Darlene Barber, second by Bruce Horek to approve the minutes of the February 9, 2015 meeting; the minutes were unanimously approved.

6. **Updates from Village Management-** Melissa Headley's report given.

7. **Updates from Village Chamber of Commerce-** Bruce Horek report given; which also included the Business Expo is scheduled for April 16th held at Divine Providence.

8. **Old Business (Discussion Only)**

A. **Planning of Future Educational Forums/Summit-** Discussions held on final plans and preparations. The Village Board had concerns for the EDC, when planning future events or workshops going forward to consider utilizing business owners within the village.

B. **Mission Statement and EDC Job Description Proposal-** Discussions held; also Lori-Jo Fergle will send out a draft of the proposed job description, and it will be placed on EDC's Active Agenda.

NOTE- Items C-G deferred until the next EDC meeting.

C. **Other ideas emerging from the Summit**
-Bus Transportation Issues in Westchester:

D. **Village Pride/Appearance- Clean Campaign updates/addressing Liability/Business adoption sections of Westchester**

E. Soliciting new members for the EDC

F. Wayfaring Sign updates- Plans for this year's signage:

G. Façade Grant Update

9. New Business

Add on next agenda items (H and I) for the Budget and Education Seminar Series.

Adjournment- Motion to adjourn made by Kandice Jacobs, second by Bruce Horek
meeting adjourned 8:40 am.