



WESTCHESTER POLICE PENSION FUND

10300 Roosevelt Road, Westchester, Illinois | 708-345-0060

Keith Suchy
President

Bruce Lill
Vice President

Jeff Battaglia
Secretary

Andrew Hyland
Asst. Secretary

Bruce Horek
Trustee

MINUTES OF A REGULAR MEETING OF THE WESTCHESTER POLICE PENSION FUND BOARD OF TRUSTEES FEBRUARY 1, 2022

A regular meeting of the Westchester Police Pension Fund Board of Trustees was held on Tuesday, February 1, 2022 at 6:00 p.m. at the Westchester Police Department, located at 10300 West Roosevelt Road, Westchester, Illinois 60154, pursuant to notice.

CALL TO ORDER: Trustee Suchy called the meeting to order at 6:03 p.m.

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

ROLL CALL:

PRESENT: Trustees Keith Suchy, Jeff Battaglia, Bruce Horek, Bruce Lill and Andrew Hyland

ABSENT: None

ALSO PRESENT: Attorney Jerry Marzullo, Asher Gittler D'Alba Ltd.; Tom McShane, Graystone Consulting; Treasurer Barb Brandt, Village of Westchester; Keri O'Brien, Lauterbach & Amen, LLP (L&A)

The Board observed a moment of silence to honor the men and women of law enforcement that have passed in the line of duty.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *October 8, 2021 Special Meeting and November 8, 2021 Regular Meeting:* The Board reviewed the October 8, 2021 special meeting minutes and the November 8, 2021 regular meeting minutes. A motion was made by Trustee Suchy and seconded by Trustee Lill to approve the October 8, 2021 special meeting minutes and the November 8, 2021 regular meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: This item was not discussed.

TREASURER'S REPORT – BARB BRANDT: *Village Financial Report:* Mrs. Brandt reviewed the Village of Westchester Financial Report for the period of October 31, 2021 through December 31, 2021. As of December 31, 2021, the balance in the Money Market Fund is \$421,777.41 As of December 31, 2021, the balance in the BMO Account is \$17,657.12. A motion was made by Trustee Suchy and seconded by Trustee Lill to accept the Village Financial Report as presented. Motion carried by roll call vote.

AYES: Trustees Suchy, Battaglia, Lill, Horek and Hyland

NAYS: None

ABSENT: None

Review/Approve Disbursement Log: The Board reviewed the Village of Westchester Disbursement Log for the period October 31, 2021 through December 31, 2021, showing total disbursements in the amount of \$26,415.32. A motion was made by Trustee Lill and seconded by Trustee Hyland to approve the Disbursement Log in the amount of \$26,415.32 as presented. Motion carried by roll call vote.

AYES: Trustees Suchy, Battaglia, Lill, Horek and Hyland
NAYS: None
ABSENT: None

ACCOUNTANT’S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the seven-month period ending November 30, 2021 prepared by L&A. As of November 30, 2021, the net position held in trust for pension benefits is \$33,186,095.21 for a change in position of \$436,240.15. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal and the Vendor Check Report for the period September 1, 2021 through November 30, 2021 for total disbursements of \$133,075.59. A motion was made by Trustee Lill and seconded by Trustee Battaglia to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Vendor Check Report in the amount of \$133,075.59. Motion carried by roll call vote.

AYES: Trustees Suchy, Battaglia, Lill, Horek and Hyland
NAYS: None
ABSENT: None

Additional Bills, if any: There were no additional bills presented for approval.

INVESTMENT REPORT – GRAYSTONE CONSULTING: *Quarterly Investment Report:* Mr. McShane presented the Quarterly Performance Report for the period ending December 31, 2021. As of December 31, 2021, the quarter-to-date net return is 4.76%, the year-to-date net return is 12.24% and the ending market value is \$33,532,809.58. The current asset allocation is as follows: fixed income at 32.82% equities at 67.10%, and cash management at 0.08%. Mr. McShane reviewed the recent transactions and discussed cash flow needs for the upcoming quarter.

IPOPIF UPDATE: *IPOPIF Status Updates and Discussion/Possible Action to be Taken on all IPOPIF Requests Pertaining to Consolidation:* The Board discussed requesting a later tranche date than April 1, 2022. Further discussion will be held at the next regular meeting.

INVESTMENT REPORT – GRAYSTONE CONSULTING (CONTINUED): *Purchase/Sale of Investment Securities, Hiring or Termination of Investment Managers, and/or Rebalancing of Assets, if needed:* The Board discussed the rebalancing of assets. A motion was made by Trustee Horek and seconded by Trustee Lill to transfer \$400,000 from the Large Cap Equity Portfolio and \$300,000 from the International Equity Portfolio and reallocate the proceeds to Cash. Motion carried by roll call vote.

AYES: Trustees Suchy, Battaglia, Lill, Horek and Hyland
NAYS: None
ABSENT: None

A motion was made by Trustee Horek and seconded by Trustee Lill to accept the Quarterly Performance Report as presented. Motion carried unanimously by voice vote.

Review/Update Investment Policy: This item was not discussed.

COMMUNICATIONS AND REPORTS: *Statements of Economic Interest:* The Board noted that the List of Filers must be submitted to the County by the Village by February 1, 2022. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2022.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Reinstatement – Kevin Tierney:* The Board discussed Kevin Tierney’s request for reinstatement and noted that Mr. Tierney has established a five-year payment plan with interest in order to reimburse the Westchester Police Pension Fund. Updates will be provided to the Board as they become available.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Review/Approve Regular Retirement Benefit – Robert Verber:* The Board noted that this item was discussed at the November 8, 2021 regular meeting. No further action is required.

Deceased Pensioner – Brian Chmara/Approval of Surviving Spouse Benefits – Sharon Chmara: The Board noted that Brian Chmara passed away on December 17, 2021. The Board reviewed the surviving spouse benefit calculation for Sharon Chmara with an effective date of December 18, 2021 for a monthly benefit of \$6,766.66 with no additional increases. A motion was made by Trustee Horek and seconded by Trustee Hyland to approve the surviving spouse benefit of Sharon Chmara calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Suchy, Battaglia, Lill, Horek and Hyland

NAYS: None

ABSENT: None

TRUSTEE TRAINING UPDATES: The Board discussed upcoming training opportunities and Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Fees and Reimbursable Expenses: There were no trustee training registration fees or reimbursable expenses presented for approval.

OLD BUSINESS: *Discussion/Possible Action on Authorization to Request Comptroller Intercept of Funds Pursuant to Section 3-125 of the Pension Code:* The Board discussed the Westchester Police Pension Fund's underfunding and Attorney Marzullo reviewed the intercept process. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *Approve Annual Cost of Living Adjustments for Pensioners:* The Board reviewed the 2022 Cost of Living Adjustments (see attached) calculated by L&A and noted that Brian Chmara's Cost of Living Adjustment will be amended. A motion was made by Trustee Battaglia and seconded by Trustee Lill to approve the amended 2022 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Suchy, Battaglia, Lill, Horek and Hyland

NAYS: None

ABSENT: None

Review Trustee Term Expirations and Election Procedures: The Board noted that the active member term currently held by Trustee Battaglia is expiring in May 2022. Trustee Battaglia wishes to remain on the Board if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions.

The Board also noted that the retired member term currently held by Trustee Lill is expiring in May 2022. Trustee Lill wishes to remain on the Board if nominated. L&A will conduct an election on behalf of the Pension Fund for the retired member Trustee position.

Creditable Service Purchase – Mark Tomasik & Collin Lochridge: The Board noted that Mark Tomasik is not eligible to transfer his creditable service from IRMF at this time.

L&A informed the Board they are completing Collin Lochridge portability request and a calculation will be sent to the member once completed.

Military Service Purchase – Brian Lampher: The Board noted that L&A will calculate a payment plan for Brian Lamphere's military purchase to be reviewed and approved by the Board. Further discussion will be held at the next meeting.

ATTORNEY’S REPORT – ASHLER GITTLER D’ALBA LTD.: *QILDRO – Robert Verber:* L&A noted the are awaiting the completed QILDRO Calculation Order to issue payment to the alterative payee. Further discussion will be held at the next regular meeting.

Legal Updates: The Board reviewed the *Legal and Legislative Update* quarterly newsletter. Attorney Marzullo discussed recent court cases and decisions, as well as general pension matters with the Board.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Lill and seconded by Trustee Bataglia to adjourn the meeting at 7:33 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for May 9, 2022 at 6:00 p.m.

Board President or Secretary

Approved by the Board of Trustees on _____

Minutes prepared by Keri O’Brien, Pension Services Administrator, Lauterbach & Amen, LLP