

**Economic Development Meeting Minutes
Monday May 11, 2015**

1. Meeting called to order at 7:37 a.m. by Chairperson Pastor Joe Mills.

2. Pledge of Allegiance

3. Roll Call - Darlene Barber, Lori-Jo Fergle, **Village Chamber of Commerce Liaison** Bruce Horek, Pastor Joe Mills, Allison Muzal, **Village Representatives Trustee** Frank Perry, **Director Community Development** Melissa Headley

4. Opening Public Participation and Comments- Donna S. Bast and Bob Jankowski were in attendance, no comments at this time.

5. Active Agenda

A. Approval of the following minutes-

Minutes of April 27th, 2015- A motion was made by Allison Muzal to approve the minutes of the April 27th, 2015 meeting, second by Darlene Barber; the minutes were unanimously approved.

6. Updates from Village Management- Melissa Headley's report given, which included the Village Building Commissioner Tony Salviano has submitted his letter of resignation. Also, Insurance Auto Auction is expanding.

7. Updates from Village Chamber of Commerce- Bruce Horek nothing to report at this time.

8. Old Business (Discussion Only)

A. Review of Business Educational Gathering in March-how to follow up future gatherings- Discussions held, which included the Village Board approved the FYI Budget of \$2000.00, not to exceed \$500.00 for educational workshops/seminars for each Commission.

B. Soliciting new members for the EDC- EDC members interviewed candidates Donna S. Bast and Bob Jankowski to potentially fill the two available vacancies.

C.EDC Job Description Proposal- Final draft was approved by the EDC members at the April 27th, 2015 meeting, as recommendation for the Village Board to approve.

D. Wayfaring Sign updates- Plans for this year's signage- Discussions held.

E. Village Pride/Appearance- Clean Campaign updates/addressing Liability/Business adoption sections of Westchester- Lori-Jo Fergle and Darlene Barber will present ideas to EDC at next meeting.

F. Façade Grant Update- No new updates.

9. New Business –

Adjournment- Motion to adjourn made by Lori-Jo Fergle, second by Bruce Horek, meeting adjourned 8:40 am.