

**BROADVIEW-WESTCHESTER JOINT WATER AGENCY  
AGENDA  
FOR BOARD OF DIRECTORS SPECIAL MEETING  
TO BE HELD ON THURSDAY, NOVEMBER 30, 2023 AT 5:00 P.M.  
AT THE BROADVIEW MUNICIPAL BUILDING, COUNCIL CHAMBERS  
2350 SOUTH 25TH AVENUE, BROADVIEW, ILLINOIS**

**This will be an in-person meeting, but will also be broadcast via the YouTube platform.**

**The link to the YouTube platform can be found on the Agency's website.**

**Public comments submitted electronically and any responses will be read into the public hearing record.**

**Public comments may be submitted to Superintendent Wesley Barber by leaving a hard copy  
at the Broadview Village Hall in the drop box or via email in advance of the meeting to: [wbarber@bwjwa.org](mailto:wbarber@bwjwa.org)**

**The public may listen and watch the meeting by viewing the broadcast on the YouTube platform.**

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Public Comment
- IV. Presentation of:
  - A. Minutes of October 30, 2023 Special Board Meeting
  - B. Monthly Financial Report for November 2023  
[Detailed Revenue and Expense Report on Items Over Budget and Under Budget to be Provided at the Meeting]
- V. Communications
  - A. New Business:
    - 1. Consideration and approval of: Updated Engagement Letter with Klein, Thorpe And Jenkins, Ltd. For Calendar Years 2024 and 2025.
    - 2. Consideration And Approval of: Annual Insurance Premium Quote for Cyber Security Insurance Coverage issued by Illinois Counties Risk Management Trust (Insurer) in the amount of \$6,420.00 (Coverage Dates: December 1, 2023 to November 30, 2024).
  - B. Old Business
    - 1. Status Report on: Expansion of Agency Water Reservoir Capacity at the 10th Avenue Pump Station Site and 1.0 Million Gallon Water Reservoir Project Financing from Water Revenue Bonds and Refunding of IEPA Loan.
    - 2. Consideration and approval of: Finance Report as of November 30, 2023 and Check Detail Report for the Period: October 30, 2023 to November 20, 2023 in the amount of \$563,350.60 (Agency Check Numbers 17202 through 17232).
    - 3. Consideration and approval of:
      - a. IMRF Employer Compliance Report for Broadview Westchester Water Agency (ER #6826 - 20231004) dated October 4, 2023.
      - b. RESOLUTION NO. 2023-02: RESOLUTION TO INCLUDE COMPENSATION PAID UNDER AN INTERNAL REVENUE CODE SECTION 125 PLAN AS IMRF EARNINGS
    - 4. Status Report on: Request for Proposals (RFP) for Updated Contractor Lists for On-Call Routine and Emergency Water System Repair Services and Agency Engineer's Report and Recommendation Regarding RFP Submittals and Updated Contractor Lists for On-Call Routine and Emergency Water System Repair Services.

- a. Consideration and approval of: RESOLUTION NO. 2023-03: RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF INDEPENDENT CONTRACTOR SERVICES AGREEMENTS FOR EMERGENCY AND ROUTINE WATER UTILITY REPAIR SERVICES AT THE 2024 PRICING SCHEDULE FOR SERVICES WITH BID WAIVER (Contractors: Cerniglia Co., Gino's Heating & Plumbing, Inc. and John Neri Construction Co. Inc.)

VI. Superintendent's Report

VII. Closed Meeting

- A. Pending Litigation per 5 ILCS 120/2(c)(11)
- B. The purchase or lease of real property for use by the Agency per 5 ILCS 120/2(c)(5)
- C. The setting of a price for the sale or lease of property owned by the Agency per 5 ILCS 120/2(c)(6)
- D. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1)
- E. Discussion of minutes of meetings lawfully closed under OMA, for the purposes of approval by the body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21) and 2.06)

VIII. Adjournment

Note: Minutes of past meetings are available upon request at the Broadview-Westchester Joint Water Agency, 2222 South 10th Avenue, Broadview, Illinois.