

**Economic Development Meeting Minutes  
Monday July 28, 2014**

1. Meeting called to order at 7:35 a.m. by Chairperson Pastor Joe Mills.

**2. Pledge of Allegiance**

**3. Roll Call** - Darlene Barber, Lori-Jo Fergle, **Village Chamber of Commerce Liaison** Bruce Horek, Kandice Jacobs, Pastor Joe Mills, Allison Muzal, **Village Representatives Trustee** Frank Perry, **Director Community Development** Melissa Headley

**4. Opening Public Participation and Comments-** Introduction of new Public Works Director Robert Lewis, who provided his credentials, as well as job responsibilities with the Village of Westchester. Also village resident John Macdonald was in attendance.

**5. Active Agenda**

**A. Approval of the following minutes:**

- **Minutes of June 23, 2014 EDC Meeting**
- **Minutes of July 14, 2014 EDC Meeting**

A motion was made by Kandice Jacobs to approve the minutes from June 23, 2014 meeting, second by Lori-Jo Fergle the minutes were unanimously approved.

A motion was made by Darlene Barber to approve the minutes from July 14th, 2014 meeting, second by Bruce Horek the minutes were unanimously approved. Errors identified on the July 14<sup>th</sup> meeting minutes, corrections to the spelling of John Macdonalds name and Superior One Electrical noted.

**B. Recommendations of Façade Grant Applications**

**-Anna's Place 10261 Roosevelt Rd**

**-Christo's Furs 10411 Cermak Rd**

**Melissa Headley provided copies of each business's application and proposal.**

Kandice Jacobs move to recommend to the Village Board, the approval of the Façade Grant Application for Anna's Place, Lori-Jo Fergle second, all in favor, motion carried.

Darlene Barber move to recommend to the Village Board, the approval of the Façade Grant Application for Christo's Furs, Lori-Jo Fergle second, all in favor, motion carried.

Melissa Headley will speak with Village Attorney regarding façade uniformity specifications.

**C. Wayfinding Sign Proposal:** Melissa Headley provided handouts of signage quotes; and discussions regarding logistics, budgets, and quantity were held. Trustee Frank Perry suggested considering a two year cycle of funding to adhere to original wayfinding sign proposal.

Lori-Jo Fergle motion to propose a two year cycle of funding the Wayfinding Signs deferring #3,#6, and Historic Signs and for utilizing Western Remac as the installing contractor, Allison Muzal second motion, all in favor, motion carried.

EDC has agreed due to low attendance the meeting of August 11<sup>th</sup>, has been canceled. Also, the meeting of August 25<sup>th</sup> will proceed, however Pastor Mills will not attend, possibility of Kandice Jacobs and Darlene Barber being absent as well.

**6. Updates from Village Management:** Melissa Headley's report given.

**7. Updates from Village Chamber of Commerce:** Bruce Horek report given, which also included, the Chamber of Commerce Luncheon held at the Westchester Library was a success.

**8. Old Business (Discussion Only)**

**A. Signage RFP updates-esp. Historical Marker discussion:** Discussions held on appropriate signage dimensions, location to post on buildings, etc.

**B. Ribbon Cutting Policy finalization:** Policy is approved.

**C. Façade Grant Update:** Discussions held.

**D. Follow-up on Development Programs from Business Summit:**

-Business Transportation Issues in Westchester: Pace is unable to accommodate longer routes; they decided it was not determined that the number of commuters supported the suggested extensions. EDC will attempt to provide Pace with information to support suggested route extensions.

-Walkways/Safe pedestrian avenues for shopping: Discussions held.

-Permit Process: The next newsletter will have specified process.

**E. Other ideas emerging from the Summit:** Allison will present information regarding education luncheon at next EDC meeting.

**9. New Business:** None.

**Adjournment:** A motion to adjourn was made by Darlene Barber, second by Bruce Horek, meeting adjourned 9:02 am.

