



Village of Westchester

10300 ROOSEVELT ROAD, WESTCHESTER, IL 60154

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100th Anniversary Committee

MINUTES

March 10, 2025

Village Hall Board Room

Village President
GREG HRIBAL

Village Clerk
SOPHIA COLLINS

Trustees
GIA MARIE BENLINE
PETER MARZANO
ROBERT MORALES
EVIE SLAVIC
NICK STEKER
VICTORIA VANN

Village Manager
BARRY KRUMSTOK

Assistant Village Manager
JOHN SCHWARZ

Village Attorney
MATTHEW WELCH

Committee Members
BETHANNY ALEXANDER
BILL ERNST
JEANNIE HELGESEN
JULIE JORDAN
MAGDALENE LADAS
ROSANN NICHOLSON
ANDREW ROBACK

1. Call to Order
 - 6:40 p.m. in the Village Hall Board Room
2. Pledge of Allegiance
3. Roll Call
 - **Present:** Commissioner Alexander, Commissioner Ernst, Commissioner Helgesen, Commissioner Jordan, Commissioner Ladas, Chairperson Roback
 - **Absent:** Commissioner Nicholson
4. New Business
 - a. Motion to approve meeting minutes from the February 20, 2025 meeting
 - **Motion:** Commissioner Ladas
 - **Second:** Commissioner Helgesen
 - **Ayes:** Commissioner Alexander, Commissioner Ernst, Commissioner Helgesen, Commissioner Jordan, Commissioner Ladas, Chairperson Roback
 - **Nays:** None
 - **Motion passes (6–0) by voice vote**
 - b. Review and approve design for banner
 - The following is a summary of revisions agreed to by the Committee:
 - a. The copy above the logo should read “Welcome to Westchester”
 - b. The size should be increased to 6’ x 3’
 - c. It was suggested by Commissioner Alexander that the owners of a historical farmhouse could pose in front of their home similar to the 1920s-era photo included in the draft.
 - Administrative Services Coordinator Canavan agreed to make the revisions for the next meeting.
 - c. Discuss the commissioning of a compilation video of centennial-themed events that occurred throughout the year
 - Commissioner Alexander mentioned that she has contacted documentarian and Westchester resident Rob Orr, who has agreed to assemble a compilation film of events from the year’s celebrations.

- Chairperson Roback asked about compensation and whether he will donate the services. Commissioner Alexander noted that compensation could take the form of tickets to an event.
- Chairperson Roback asked Administrative Services Coordinator Canavan if a release is needed for audio and video from participants. Canavan replied that yes, a release is needed, and she will consult the Village Attorney.

5. Old Business

a. Event subcommittee updates

- After discussion over event spaces, it was suggested that the Village Hall conference room could serve as a place to record interviews for Voices of Westchester. Chairperson Roback reported that Patrick Callaghan, new director of Westchester Public Library, informed him that the book on Westchester is on hold until at least next year, but that library staff is eager to help with venue space. Commissioner Helgesen indicated that potential interviewees have contacted her, and Coordinator Canavan stated that several potential Grand Marshalls are also interested in being interviewed.
- Commissioner Ernst inquired as to posters being hung at business. All Commissioners reported on their contacts with local businesses and mentioned businesses displaying the signs. Commissioner Ladas stated that she expected businesses in the Village to participate given that it is a particularly easy way for them to become involved, and Chairperson Roback agreed with this sentiment and added that it's a relatively small request.
- After learning of the booking of workshops for the drama workshop, the Committee agreed that an update is needed on this item and that a vote should be taken if fees are still a consideration.
- Commissioner Alexander reported that the wine and cheese event is scheduled for June 29th, with details TBD after the next subcommittee meeting.
- Commissioner Alexander reported that details are mostly finalized for Celebrate Westchester. Programming and events for the evening are being finalized.
- Commissioner Ernst inquired as to the status of the light pole banners to hung on Mannheim Rd. A lengthy discussion followed in which Commissioner Helgesen and Trustee Liaison Slavic reported events that transpired at the EDC regarding the banners. Concerns were raised regarding the timeline (considering it was already March) as well as the Centennial Logo being incorporated into the design in an aesthetically pleasing manner consistent with the aesthetic approved by the Committee. It was generally agreed that the EDC will now control the design, but some Commissioners agreed that an update on the design would be helpful to the Committee. This topic will be revisited at the next meeting of the Committee.

6. Public Comments – *Respect for the duties of the Committee and for the democratic process will be adhered to – in this regard, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the Committee. Comments that are personally condescending will not be permitted. Please state your name before commenting. To give as many visitors as possible an opportunity to speak and in the interest of adjourning the meeting at the designated time, all comments under Public Comments are limited to three (3) minutes and each speaker will only be permitted to speak once, unless further time is granted by the Committee.*

- Westchester resident **Jim Nosek** shared that he was in contact with former mayors who were enthusiastic about being interviewed for Voices of Westchester. Chairperson Roback encouraged him to share contact information and both he and subcommittee co-chair Helgesen welcomed the opportunity to interview them.
- No other members of the public being present and wishing to speak, the public comment period was closed.

7. Future Meetings

a. Schedule upcoming meeting dates

- Thursday, April 10th at 6:30 p.m. in the Village Hall Board Room

8. Adjournment

The Village of Westchester will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Village of Westchester, should contact the office of the Fire Chief, 10300 W. Roosevelt Road, Westchester, IL, (708) 345-0433, as soon as possible but no later than 48 hours before the scheduled event.

- **Motion:** Commissioner Jordan
- **Second:** Commissioner Helgesen
 - **Ayes:** Commissioner Alexander, Commissioner Ernst, Commissioner Helgesen, Commissioner Jordan, Commissioner Ladas, Chairperson Roback
 - **Nays:** None
- **Motion passes (6–0) by voice vote.** Meeting adjourned at 7:50 p.m.