

**Economic Development Meeting Minutes
Business Summit
Thursday March 20, 2014**

1. Meeting called to order at 5:33 p.m. by Chairperson Pastor Joe Mills.

2. Roll Call - Darlene Barber, Lori-Jo Fergle, **Village Chamber of Commerce Liaison** Bruce Horek, Kandice Jacobs, Pastor Joe Mills, Allison Muzal, **Village Representatives- President** Sam Pulia, **Village Manager** Janet Matthys, **Trustee** Frank Perry, **Director Community Development** Melissa Headley

Pledge of Allegiance

A. Welcome & Introduction- Chairman Pastor Joe Mills welcomed guest.

B. Overview of Economic Development Committee- Chairman Pastor Joe Mills provides discusses the purpose of the EDC, introduced board members, and key initiatives and focus areas.

C. EDC Accomplishments

- i. **Tree Planting Program-** Lori-Jo Fergle discussed specifics of the program.
- ii. **Wayfinding Signs-** Chairman Pastor Joe Mills discussed purposes and progress of initiative.
- iii. **Ribbon Cutting Policy-** Kandice Jacobs discussed specifics of the program.
- iv. **Façade Grant Program-** Darlene Barber and Melissa Headley discussed history and specifics of the program.
- v. **Business Retention Survey-** Bruce Horek and Allison Muzal discussed purpose and outcome of the survey.

D. Information for Businesses- Community Development Director
Melissa Headley provided detailed information and discussed updates and impending updates.

- i. **New Codes, Rules & Regulations**
- ii. **Infrastructure Improvements**
- iii. **Permitting Processes**
- iv. **Improved Communication between the Village and Business**

E. Business Promotion & Support- Molly Keane provided information and specifics of the village website, calendar, events, and promotions.

i. Newsletter & Sponsorship at special events

ii. Website

iii. Chamber of Commerce- Village Chamber of Commerce President Lloyd O'brien discussed current events of the Chamber, membership, and partnerships.

F. Summary & Thank You- Chairman Pastor Joe Mills summarizes the Business Summit and thanked all guest for attending.

G. Questions & Comments- Open for Business Leaders to address their concerns, feedback, and solutions. There were specific issues mentioned pertaining to Village codes, permits, development and plans, inspections, contractor concerns, and Pace Bus extended routing.

A motion to adjourn made by Lori-Jo Fergle, second by Bruce Horek, all in favor. Chairman Pastor Joe Mills adjourned meeting at 6:56 pm.