

**BROADVIEW-WESTCHESTER JOINT WATER AGENCY
MINUTES
BOARD OF DIRECTORS MEETING
TO BE HELD ON THURSDAY, FEBRUARY 24, 2022
AT THE BROADVIEW MUNICIPAL BUILDING
IN THE COUNCIL CHAMBERS
2350 SOUTH 25TH AVENUE, BROADVIEW, ILLINOIS
AT 5:00 P.M.**

**Masks or face coverings are required for all people who physically attend this meeting.
Physical attendance at this meeting will be subject to applicable social distancing guidelines.
Public participation and attendance at this public meeting will be in person and via electronic attendance.
Public comments submitted electronically and any responses will be read into the public hearing record.
Public comments may be submitted to Interim Superintendent Wesley Barber by leaving a hard copy
at the Westchester Village Hall in the drop box or via email in advance of the meeting to:
wbarber@bwjwa.org
The public may listen to and participate in the meeting by joining through Zoom (<https://zoom.us>).
Contact Interim Superintendent Barber via email to request the Zoom Meeting ID and Access Code.
Public comment will be allowed during the public comment portion of the meeting,
using the “raise hand” function in the Zoom app.**

- I. Call to Order and Roll Call - Mayor Thompson called the meeting to order at 5:03 pm. The following were in attendance: Mayor Thompson, Mayor Steker. Mr. Nosek, Ms. Jones, Ms. Senior, Attorney Jurusik, Mr. Barber, Mr. Goumas, Ms. Zabinski, Secretary Reda. Absent: Ms. Kuratko
Mayor Thompson made motion to approve Mayor Steker as Board member; Mr. Nosek seconded. All Ayes.
- II. Pledge of Allegiance
Moment of silence for the Ukraine
- III. Public Comment - none
- IV. Presentation of:
 - A. Minutes of January 27, 2022 Board Meeting – Mr. Nosek made motion to approve; MS. Senior seconded. All ayes.
 - B. Monthly Financial Report for January 2022 and Monthly Financial Report for February 2022 – Mr.Nosek made motion to approve; Mayor Steker seconded. All ayes.
- V. Communications
 - A. Old Business
 1. Status Report on: Expansion of Agency Water Reservoir Capacity at the 10th Avenue Pump Station Site and 1.0 Million Gallon Water Reservoir Project Financing from Water Revenue Bonds and Refunding of IEPA Loan. – Attorney Jurusik stated the low bid is being refined.
 2. Status Report on: Purchase of 1014 to 1020 West Roosevelt Road Properties, Broadview, Illinois by Housing Forward. – Attorney Jurusik stated we are still in the due diligence process as the extension was granted.
 - B. New Business

1. Consideration and approval of: Finance Report as of January 31, 2022, and Check Detail Report for the Period January 28, 2022 to February 22, 2022 in the amount of \$564,956.91 (Agency Check Numbers 16406 through 16426). – Mayor Steker made motion to accept the payment of bills in the amount of \$ 581,873.80 using check numbers 16406-16430. Roll call vote; all ayes. Mayor Thompson and the Board requested bills stop being paid before the packet is to be presented to the Board; Ms Zabinski and Mr. Barber agreed.
2. Consideration and selection of: Public Hearing Date for Approval of FY 2022/2023 Annual Budget, with related transmittal memorandum dated February 21, 2022 from Klein, Thorpe and Jenkins, Ltd. – The Board requested the hearing be held on April 28, 2022 @ 10am.
 - a. Draft NOTICE OF PUBLIC HEARING REGARDING THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY’S FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS (MAY 1, 2022 THROUGH APRIL 30, 2023) [NOTE: The Agency Board to select the Public Hearing date, which can be held either on Thursday, March 24, 2022 or Thursday, April 28, 2022].
 - b. Draft AGENDA FOR THE PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS (MAY 1, 2022 THROUGH APRIL 30, 2023).
 - c. Draft ORDINANCE NO. 2022-01 AUTHORIZING AND APPROVING THE FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS FOR THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY (MAY 1, 2022 THROUGH APRIL 30, 2023).
3. Consideration and approval of: Cost-sharing between the Agency and the Village of Broadview and the Agency and the Village of Westchester of eligible travel expenses (airfare, hotel and meals) relative to attendance by the Co-Directors at the National League of Cities Conference in Washington, DC on March 14 to 16, 2022, in accordance with the Agency’s Travel and Business Expense Reimbursement Policy, IRS Publication 1542 and the FY 2022 Per Diem Rates for District of Columbia per the U.S. General Services Administration. [An expense report will be submitted for approval at the April 2022 Agency Board Meeting relative to the Co-Directors’ Conference related travel expenses]. – Mayor Steker stated he is unable to attend but requested approval for another Board member to go, if available; Board agreed. Mayor Steker made motion to approve in the amount of \$ 1,839.50 for each Village; Ms. Jones seconded. All ayes.

VI. Superintendent’s Report

- A. Status Report on Hiring of Part-Time Administrative Assistant to Superintendent and Water Operator – Mr. Barber presented to the Board.

VIII. Adjournment - Mayor Steker made motion to adjourn into Executive Session at 5:34 pm for the purposes of

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1); Mr. Nosek seconded. Roll call vote all ayes.

The Board resumed Regular Session and MayorThompson made motion to adjourn at 5:44 pn; Mayor Steker seconded. All ayes.

Note: Minutes of past meetings are available upon request at the Broadview-Westchester Joint Water Agency, 2222 South 10th Avenue, Broadview, Illinois.

The above public meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and the Illinois Governor's Disaster Proclamations (Restore Illinois Plan), and Executive Orders extending the Governor's prior Executive Orders relating to the COVID-19 pandemic and his implementation of the "Restore Illinois" Plan, as amended, and the mask mandate for individuals within indoor public places.