

**Economic Development Meeting Minutes  
Monday August 24th, 2015**

1. Meeting called to order at 7:49 a.m. by Chairperson Pastor Joe Mills.

**2. Pledge of Allegiance**

**3. Roll Call** - Darlene Barber (absent), Donna Bast, Lori-Jo Fergle, **Village Chamber of Commerce Liaison** Bruce Horek (absent), Bob Jankowski (arrived at 7:54 am) Pastor Joe Mills, Allison Muzal, **Village Representatives Trustee** Frank Perry, (absent); **Director Community Development** Melissa Headley

**4. Opening Public Participation and Comments-** Donna S. Bast was installed prior to the meeting at 7:35am. It was announced that Bruce Horek had to resign to work on the Police Pension board. Allison Muzal moved to approve the resignation, Donna Bast 2<sup>nd</sup> the motion, the resignation was unanimously approved. No other public comments at this time.

**5. Active Agenda**

**A. Approval of the following minutes-**

**Minutes of July 27<sup>th</sup>, 2015-** A motion was made by Donna Bast to approve the minutes of the meeting, second by Lori-Jo Fergle; the minutes were unanimously approved.

**6. Updates from Village Management-** Melissa Headley's report given, which included her attendance of the ICSC Retail Connection. Discussed EDC assistance promoting new businesses. Allison suggested an email to interested businesses of our September Educational Forum on Code Update. Melissa is working with realtors for home and business inspections. Sleep-eze has laid the foundation of their new building. Melissa is working with consultants with the zoning code and how to handle various situations.

**7. Updates from Village Chamber of Commerce-** Pastor Joe Mills in Mr. Horek's absence advised the following: August 26<sup>th</sup> Stella's Grand Opening; August 25<sup>th</sup> luncheon at the library regarding resources; The chamber golf outing on Friday the 28<sup>th</sup> at 5 pm.

**8. Old Business (Discussion Only)**

**A. Planning of next Educational Forum-Code Updates (September 15<sup>th</sup>),** Allison Muzal presented proposed slides and will develop the meeting end survey. 11:30 registration, 11:45 am start agreed. Donna Bast is checking on a small amplifier. Discussed set up and priority of subject matter, computer set up, food, etc. Suggested to announce at Chamber events coming up.

**B. Village Pride/Appearance- Clean Campaign updates/addressing Liability/ Business adopting sections of Westchester-** Melissa confirmed the paint can turn in is not a go due to previous issues. She also consulted with the police chief regarding the litter laws, who confirmed it is too difficult to enforce as you do not see who actually did the littering. Discussion regarding a coupon walk vs a sidewalk sale, or a Christmas walk.

**C. Façade Grant Update-** Nothing to report at this time.

**D. Wayfaring Sign updates- Plans for this year's signage-** Nothing to report at this time.

**E. Soliciting new members for the EDC-** suggested that prospects attend some meetings to see if they will be interested in further participation.

**9. New Business** – None.

**Adjournment**- A motion to adjourn made by Donna Bast, second by Bob Jankowski. meeting adjourned 8:39 am.