

**Economic Development Meeting Minutes**  
**Monday December 8, 2014**  
Respectfully submitted by Lori-Jo Fergle

**1. Call to Order:** Meeting called to order at 7:45 a.m. by Chairperson Pastor Joe Mills.

**2. Pledge of Allegiance**

**3. Roll Call** - Darlene Barber (not present), Lori-Jo Fergle, **Village Chamber of Commerce Liaison** Bruce Horek, Kandice Jacobs, Pastor Joe Mills, Allison Muzal (not present), **Village Representatives Trustee** Frank Perry, **Director Community Development** Melissa Headley

**4. Opening Public Participation and Comments-** no public

**5. Active Agenda**

**A. Approval of the following minutes:**

-Minutes of November 24th, 2014 EDC Meeting: A motion was made by Bruce Horek, second by Lori-Jo Fergle to approve the minutes of the November 24th, 2014 meeting; the minutes were unanimously approved.

**6. Updates from Village Management:** Melissa Headley's report given of the last Village Board meeting recommending the Medical Marijuana dispensary and to move forward. The COW is planning a small increase of permit and signage fees. A public hearing regarding the Bill Board located at the BP on 290/Mannheim was approved at the December 8<sup>th</sup> Village Board Meeting.

**7. Updates from Village Chamber of Commerce:** Bruce Horek report given. Successful Christmas party last week and Survey of Educational forums/summit distributed.

Upcoming : Celebrate Westchester on January 24<sup>th</sup> , 2015 at the ALPINE HAUS.

**8. Old Business (Discussion Only)**

**A. Planning of Future Educational forums/Summit:** Results starting to come in from survey distributed at the Chamber of commerce party last week. The top 2 topics were legal issues and marketing (Social Media). Proposed dates for the 1<sup>st</sup> forum are 3/3/15 and a backup date of 3/17/15. 1<sup>st</sup> topic discussed to be Legal business issues and Kandace Jacobs will propose to a suggested speaker. Best time agreed was 11:30 – 1 pm, and proposed place will be the Village Hall. Budget for food is estimated at \$ 10/person.

We hope to budget \$ 1000 for next fiscal year to the board for these forums/summits.

**B. Mission Statement Proposal:** committee worked on the rewording and deletion of verbage from the current statement. Melissa will send out the revisions for approval at our next meeting in January.

**C. Other ideas emerging from the Business Summit:** Nothing new to report on the bus transportation issues.

**D. Village Pride/Appearance:** Clean Campaign updates/addressing Liability / Business adopting sections of Westchester – this topic was postponed to next meeting.

**E. Soliciting new members for the EDC:** Discussed commissioner responsibilities and purpose. Suggestions to put in Chamber of Commerce newsletter, Westchester Village paper, and the Village website for applications as there are none currently on hand.

**F. Wayfinding Sign updates-** Plans for nex year's signage. Our application had to be revised for I-DOT due to their issues with locations, wind, etc. The rest is on track..

**G. Façade Grant Updates-** No new applications. We propose same amount to be available to the businesses next year of \$ 45,000. Currently have \$ 15,000 left in reserve to be used by April 30, 2015.

**9. New Business:** none.

**Adjournment:** A motion to adjourn made by Lori-Jo Fergle, second Bruce Horek, and meeting adjourned 8:41 am.

***NEXT MEETING: Monday, January 12<sup>th</sup>, 2015***