

Economic Development Meeting Minutes
Monday January 27, 2014

1. Meeting called to order at 7:36 a.m. by Chairperson Pastor Joe Mills.

2. Pledge of Allegiance

3. Roll Call - Darlene Barber, Lori-Jo Fergle, **Village Chamber of Commerce Liaison** Bruce Horek, Kandice Jacobs, Pastor Joe Mills, **Village Representative-Director Community Development** Melissa Headley,

Members not present- Allison Muzal, **Trustee** Frank Perry

4. Opening Public Participation and Comments- None.

5. Active Agenda

A. Approval of Minutes

i. A motion was made by Lori-Jo Fergle to approve the minutes from the January 13th, 2014 meeting, second by Kandice Jacobs; a correction to the spelling of Lori-Jo's first name, and time, should be 7:30 am and not 7:3, the necessary corrections noted the minutes were unanimously approved.

6. Updates from Village Management- Melissa Headley's report given. Currently in the process of submitting a Safe Roads School Grant for installing new stop signs. Sherwin Williams is in the process of submitting a building permit for the site at the old PNC Bank building which sold last week. Mariano's Fresh Market applied for planning commission submittal, it has been published for February 18th public hearing; they are also opening a temporary pharmacy at the old Weight Watchers site. Follet issued permits for signage. Permits were issued at Tower 3 for lobby renovations. An available sites data base is now on the village's website. The Façade grant is on the agenda for the next COW meeting to formally adopt the program.

7. Updates from Village Chamber of Commerce- Bruce Horek's report given. The Chamber Holiday Dinner attendance was excellent. Bruce provided a written report to the Chamber for the Ribbon Cutting recommendations and considerations; so far Midwest Orthopedics reviewed the handout and has approved. The Chamber will donate \$100.00 to the Business Summit event, to assist with the cost of the food.

8. Old Business (Discussion Only)

- a. **Business Summit:** Agenda layout, publicizing, presenters, and logistics were all discussed.

Chairman Mills requesting items B-F deferred until next meeting.

- b. Guidelines for Grand Opening/Re-opening for Businesses, Ribbon Cuttings:**
- c. Signage RFP quotes**
- d. Policy Development about Business Events/ Promotions for Calendar/Website**
- e. Façade Grants**
- f. Tree Planting**

New Business:

Brief summary of the Business Summit and the event survey will be added to the next agenda.

Adjournment

Motion to adjourn meeting by Lori- Jo Fergle, second by Kandice Jacobs, meeting ended at 9:05 am.