



# Village of Westchester

10300 ROOSEVELT ROAD, WESTCHESTER, IL 60154

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## 100<sup>th</sup> Anniversary Committee Meeting Minutes September 17, 2024 - 6:30 p.m. Village Hall Board Room

**Village President**  
GREG HRIBAL

**Village Clerk**  
SOPHIA COLLINS

**Trustees**  
GIA MARIE BENLINE  
PETER MARZANO  
ROBERT MORALES  
EVIE SLAVIC  
NICK STEKER  
VICTORIA VANN

**Village Manager**  
BARRY KRUMSTOK

**Assistant Village Manager**  
JOHN SCHWARZ

**Village Attorney**  
MATTHEW WELCH

**Committee Members**  
BETHANNY ALEXANDER  
JEANNIE HELGESEN  
JULIE JORDAN  
MAGDALENE LADAS  
ANDREW ROBACK

1. Call to Order
  - 6:34 p.m. in Village Hall Board Room
2. Pledge of Allegiance
3. Roll Call
  - All committee members present
4. New Business
  - a. Motion to approve the minutes from the September 12, 2024 meeting
    - **Motion:** Commissioner Helgesen
    - **Second:** Commissioner Ladas
    - **Motion passess (5-0)**
  - b. Introduction and presentation from Modus Marketing Group
    - Lisa Moline from Modus Marketing gave a presentation outlining marketing efforts for the Village of Berkeley Centennial Celebration along with pricing and an overview of services, then took time to answer questions from the Committee and Trustee Liaisons. Ms. Moline agreed to provide a breakdown of costs and further information regarding the Berkeley event.
5. Old Business
  - a. Training and policies
    - All commissioners have now received or been added to the distribution list for training materials. Certificates and signed policy agreements should be sent directly to Administrative Services Coordinator Annie Canavan. Assistant Village Manager John Schwarz will receive an automated notification from EasyLlama (no need to send documentation).
6. Future Meetings
  - a. Topic requests
    - The following agenda items and procedures were agreed to by acclimation of the Committee during discussion:

- Tabled items from the 9/12/24 meeting should be revisited and given further discussion and consideration. Those items will be added to the agenda for that date.
- New ideas and oversights not discussed in the 9/12/24 meeting will be considered as enhancements to existing proposed ideas, not as new standalone events.
- All agenda items will be revisited and a second round of voting will be taken to confirm advancement of those items. Additionally, all items will be reviewed from a financial standpoint in terms of estimated costs, and commissioners will volunteer at this time to take the lead on each item.
  - **Note:** Commissioner Helgesen will not be present for the 10/1 meeting. By acclamation of the Committee and with her approval, Commissioner Helgesen's votes will be entered by proxy according to her review of the agenda items, an audio recording will be furnished of the discussion during the meeting, and her votes will be confirmed as part of an agenda item to be added to the 10/15/24 meeting.
- A review of the updated information from Modus Marketing will be considered and further discussion will take place at that time.

b. Dates: October 1 & October 15, 6:30 p.m.

- These dates, after discussion, were approved by acclamation. See note in 6(a) above regarding the 10/1/24 meeting.

7. Public Comments – *Respect for the duties of the Committee and for the democratic process will be adhered to – in this regard, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the Committee. Comments that are personally condescending will not be permitted. Please state your name before commenting. To give as many visitors as possible an opportunity to speak and in the interest of adjourning the meeting at the designated time, all comments under Public Comments are limited to three (3) minutes and each speaker will only be permitted to speak once, unless further time is granted by the Committee.*

- **Darlene Barber** from the Economic Development Committee requested the Committee consider Westchester small businesses as vendors and contributors to the 100th Anniversary celebrations, which was met with general agreement from all present.

## 8. Executive Session

- a. 5 ILCS 120 Section 2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park,

recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

- **Motion:** Commissioner Ladas
- **Second:** Commissioner Jordan
- **Motion passes (5–0)** to enter into Executive Session.

9. Adjournment

*The Village of Westchester will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Village of Westchester, should contact the office of the Fire Chief, 10300 W. Roosevelt Road, Westchester, IL, (708) 345-0433, as soon as possible but no later than 48 hours before the scheduled event.*

- **Motion:** Commissioner Helgeson
- **Second:** Commissioner Alexander
- **Motion passes (5–0).** Meeting adjourned at 7:44 p.m.