

# BROADVIEW-WESTCHESTER JOINT WATER AGENCY

## BOARD OF DIRECTORS MINUTES

REGULAR MEETING HELD AUGUST 27, 2020

Mayor Gattuso called the meeting to order at 5:04 pm.

Upon Roll call of the Board, the following were present: Mayor Gattuso, Mayor Thompson, Mr. Boyle, Mr. Nosek, Mr. Ames, Ms. Jones (via Zoom)

Also present: Attorney Jurusik, Mr. Dowd, Mr. Goumas, Secretary Reda, Ms. Zabinski, Mr. Barber

Pledge of Allegiance

### I. Presentation of:

- A. Minutes of July 23, 2020 Meeting – Mr. Amess made motion to approve; Mr. Boyle seconded. Roll call vote; all ayes.
- B. Monthly Financial Reports (Handouts at Meeting) – Mr. Ames made motion to approve; Mr. Nosek Seconded. Roll call vote; all ayes.

### II. Communications:

#### A. Old Business

- 1. Discussion of expansion of Agency Water Reservoir Capacity at 10<sup>th</sup> Avenue Pump Station Site and Water Reservoir Financing Options. – IEPA Loan Revenue Bonds and Revenue Notes. The Board discussed the expansion.
- 2. Status Report on Loan Amendment for IEPA Loan Project Number L174530 (10<sup>th</sup> Avenue Pump Station) -

#### B. New Business

- 1. Consideration and Approval of Bills for August, 2020 in the amount of \$ 781,792.85. Mr. Boyle made motion to approve using check #'s 15860-15892; Mr. Ames Seconded. Roll call vote; all ayes.
- 2. Discussion and Approval of Bids for Vendor to Cap Off the Old 16-inch Watermain and install a new Fire Hydrant at 9<sup>th</sup> Avenue. Motion to Waive Bid Process in Lieu of Solicitation of Competitive Proposals and Award a Contract to the Selected Contractor at the Selected Price. – Mr. Boyle made motion to approve Cerniglia in the amount of \$18,035; Mr. Ames seconded. Roll call vote: all ayes.
- 3. Discussion and Approval of Bids for a Vendor to Install the New Water Meters at the Austin Vault for the Agency. Motion to Waive Bid Process in Lieu of Solicitation of Competitive Proposals and Award a Contract to the Selected Contractor at the Stated Price. – on hold
- 4. Discussion and Approval of Investment Opportunities and Strategies Regarding the Maturing CD's at J.P. Morgan Totaling \$600,000.00 – Mr. Boyle made motion to move \$600,000.00 to IL Funds; Mr. Nosek seconded. Roll call vote: all ayes.
- 5. Discussion and Approval of issuance of RFP for On-Call Emergency and Routine Water System Repair Services for the Agency. – The Board directed Mr. Dowd to prepare and post the RFP.
  - a. KJT Cover Memorandum date August 24, 2020 regarding RFP for On-Call Emergency and Routine Water Utility Repair Services.
  - b. Draft REQUEST FOR PROPOSALS ("RFP") BY THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY FOR ON-CALL EMERGENCY AND ROUTINE WATER SYSTEM REPAIR SERVICES

- c. Draft PUBLIC NOTICE - REQUEST FOR PROPOSALS (“RFP”) BY THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY FOR ON-CALL EMERGENCY AND ROUTINE WATER SYSTEM REPAIR SERVICES
  - 6. RESOLUTION NO. 2020-02: A RESOLUTION APPROVING THE CONTENT OF AND/OR RELEASE OF CERTAIN CLOSED MEETING MINUTES OF REGULAR AND SPECIAL MEETINGS OF THE BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE OF THE BROADVIEW–WESTCHESTER JOINT WATER AGENCY (Years 2017, 2018 and 2019 Full Year Reviews and 2020 Half-Year Review) [action may be taken after a closed meeting is held to discuss the draft closed meeting minutes] – Mr. Boyle made motion to approve; Mayr Thompson seconded. Roll call vote; all ayes.
  - 7. Discussion and action on AEP Energy, Inc. Electric Rate Renewal Contract (Energy Price: 0.06200 \$/kWh) – on hold
  - 8. Discussion and action on wage increase proposal for Agency employees – to be discussed in Executive Session.
  - 9. Discussion and action on renewal of Superintendent’s employment agreement – to be discussed in Executive Session.
- III. Superintendent’s Report – Mr. Dowd presented to the Board.
- IV. Public Comment – Mr. Russell and Mr. Fecoratta discussed the need for better communication between the Agency and the two Villages.
- VII. Closed Meeting Session
- A. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1) [Annual Review of Superintendent and compensation review for Agency staff].
- VIII. Adjournment – Mayor Thompson made motion to recess in Executive Session at 6:24pm; Mr. Ames seconded. Roll call vote; all ayes  
The Board resumed Regular Session at 7:04 pm.  
Mr. Ames motioned to adjourn at 7:15 pm, Mayor Gattuso seconded.  
All Ayes.

**Note: Minutes of past meetings are available upon request at the Broadview-Westchester Joint Water Agency, 2222 South 10th Avenue, Broadview, Illinois.**

**Due to the COVID-19 pandemic, meeting rooms at the Westchester Village Hall are open on a limited access basis and physical attendance at this public meeting is limited to the lesser of 50 individuals or 50% room occupancy, with priority given to Agency officials, Agency staff and consultants, subject to social distancing guidelines. Members of the public are encouraged to use the Zoom app to watch, listen and participate in the meeting. Public comments will be allowed during the Public Hearing, using the “raise hand” function in the Zoom app. The above meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and Illinois Governor Disaster Proclamation dated July 24, 2020 (Phase 4 Restore Illinois Plan), and Executive Order 2020-48 extending the Governor’s prior Executive Orders relating to the COVID-19 pandemic and his implementation of Phase 4 of the “Restore Illinois” Plan (Community Revitalization Order - COVID-19 E.O. No. 45).**

b.