



Village of Westchester

10300 West Roosevelt Road, Westchester, IL 60154

Phone: (708) 345-0199 • Email: Building@westchester-il.gov

APPLICATION FOR RESIDENTIAL HVAC PERMIT

Date Received

Date: _____ Site Address: _____

Name of Property Manager/Owner: _____ Phone: _____

Address: _____ Email: _____

General Contractor: _____ Phone: _____

Contractor Address: _____ Email: _____

Description of work: _____

Cost of work: _____

DESCRIPTION OF WORK

Replacement of: Furnace Air Conditioner Boiler

Permit Fees: Furnace Replacement: \$100
Air Conditioner Replacement: \$100
Boiler: \$250

Inspection Fee: One inspection included. Any other inspections require a \$50 payment.

No error or omission in either the plans or application, whether said plans or application have been approved by the Building Commissioner or not, shall permit to relieve the applicant from constructing the work in any other manner than that provided for in the Ordinance of this Village relating thereto. The Applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

Signature: _____ Date: _____

Print Name: _____

Application Requirements:

- **Application Form:** Fill out a copy of this application form.
- **Energy Efficiency Rating of Device**
- **Contractor must be registered with The Village of Westchester and provide a signed contract with detail scope of work.**
- **Provide manufacture spec sheet for devise**

Code Specifications:

- **Furnace:** Combustion air source & size shall be provided.
- **Air Conditioning:** Disconnect must be a minimum of 24 inches above ground.
- **Location:** Remote compressor-condenser unit must be at least 15 feet away from adjacent residence.

INSPECTIONS: You must contact the Building Department (708-345-0199) and schedule the necessary inspections.

- A final inspection is required.